

Your privacy and trust are very important to SOLIDARIDAD ED THOMAS, A.C., (SETAC) and for that we want you to know that we safeguard the integrity, privacy and protection of your personal information in accordance with the Federal Law of Protection of Personal Data Possessed by Others, published in the Official Diary of the Federation on July 5, 2010.

For us, the collection of certain personal information is necessary to carry out the basic activities of our work, and we have the obligation to comply with sufficient legal and security measures to protect that personal information collected for the purposes described in this Privacy Policy.

With the objective that you maintain total control over your personal information, we recommend that you carefully read the following information.

This Privacy Policy is available to you at all times and when requested in our offices located at Aldanaca #178 Int. 4A, Col. Versalles, C.P. 48310 Puerto Vallarta, Jalisco. It is understood that you give your tacit consent to the handling of your personal information when you do not object to this Privacy Policy after having been presented with it.

### 1. Identity and Address of the Responsible Party:

SETAC has the responsibility to you as the holder of the personal information to share the Official Name, Address, Telephone, and Name of the person in charge of the privacy of personal information and electronic mail:

Official Name: Solidaridad Ed Thomas, A.C.

Address: Aldanaca #178 Int. 4A, Col. Versalles, C.. 48310, Puerto Vallarta, Jalisco

Telephone: (+52) 322-779-8572

Person in Charge: Francisco Javier Arjona Barbosa

Email: paco@setac.com.mx

### 2. Principle of information.

As the responsible party, we inform you that we possess, handle and collect necessary personal data from you, mainly to properly conduct our social mission, that is, all those actions and programs aimed at preventing, combating and eradicating the epidemic of Acquired Immunodeficiency Syndrome (HIV/AIDS), and for all those activities necessary to offer our specialized LGBTQ+ health services, as well as for other acts that we can perform in accordance with the law and our social statutes. Such personal data may have been or may be obtained from you, either personally or through any electronic, optical, sound, visual, or other technology. We may also obtain personal data that you own, through third parties and from other sources permitted by law.

Personal data collected or collected may include the following:

Identification and contact details: full name, address, home

.phone, cell phone and/or work, marital status, nationality, electronic signature, email address, username and password, R.F.C., C.U.R.P., place and date of birth, age, family and dependent names, as well as their addresses, among others.

Work and professional data: occupation, profession,

degree of schooling and schools, universities, institutes, or any academic institution in which you have studied, current and previous occupation, position, area or department, address, telephone, job references, personal references and commercial references.

Sensitive personal data: History about your health status, sexual preferences and practices, trade union membership and others that may be considered intimately personal.

### 3. Purposes of the processing of personal data:

As the responsible party, we will process the personal data collected, especially those working and professional, if any, as sensitive for the following purposes: 1. The realization of each and every act aimed at fulfilling our social mission, i.e. all those actions and programs aimed at preventing, combating and eradicating the epidemic of Acquired Immunodeficiency Syndrome, and for all those activities necessary to offer our specialized LGBTQ+ health services as well as the other acts that we can perform, in accordance with the law and our social statutes; 2. Conducting surveys, as well as the creation and implementation of necessary or convenient analytical and statistical processes related to such acts and services; 3. Attention to the requirements of any competent authority; 4. The realization of any complementary or auxiliary activity necessary for the realization of the above purposes. 5. Conducting inquiries, investigations and reviews in connection with any complaint, whether yours or any third party with whom SOLIDARIDAD ED THOMAS, A.C., relates; 6. Contacting you, to discuss any issues related to your personal data or this Privacy Notice.

The processing of personal data shall be limited: 1. To the fulfilment of the purposes provided for in this Privacy Notice; and 2. For purposes other than those that are compatible or similar to those set out in this Privacy Notice, without requiring the need to obtain your consent again, where appropriate.

In addition, the processing of personal data will be as necessary, appropriate and relevant in relation to the purposes provided for in this Privacy Notice, as well as for the different purposes that are compatible or similar.

### 4. Data transfer:

To fulfill the purposes provided for in this Privacy Notice, as well as for the different purposes that are compatible or similar, we sometimes need to transfer personal data within and even outside the Mexican Republic. Therefore, we are committed to ensuring that all legal principles of protection around the transfer of your personal data are complied with and we express our commitment that we, and those to whom we transfer your data, will respect this Privacy Notice.

Under this Privacy Notice, you agree to the transfer of your data, with the understanding that: (i) as the responsible party, we may transfer the personal data to nationals or foreigners besides our data privacy officer, but in these cases, we will communicate this Privacy Notice and the purposes to which you gave

your consent: and (ii) the third party recipient will assume the same obligations as we do as responsible for that transfer of data, the processing of which will be done in accordance with the provisions of this Privacy Notice.

We may also carry out transfers of personal data, in addition to the cases mentioned above, for example, to, but not limited to:

(a) Partners or persons with which SOLIDARIDAD ED THOMAS, A.C. has established partnerships or collaboration agreements, or that offer complementary services, such as medical assistance, laboratory studies and the like (c) Third parties operating in conjunction with SOLIDARIDAD ED THOMAS, A.C. such as software and any information infrastructure that serves as a platform for the realization of our mission (d) Third-party service providers necessary for the operation of SOLIDARIDAD ED THOMAS, A.C., as well as with partners who provide services that we as responsible parties may need and use, including but not limited to: package-delivery companies, with the purpose of assisting them in the function of the purposes provided in this Privacy Notice; and (e) Professionals, advisors or external consultants, for the purpose of the administration of the acts we perform and services that we provide, as well as for the defense of the interests of SOLIDARIDAD ED THOMAS, A.C. in the event of any legal controversy

arising in the event of such acts aimed at the administration and operation of SOLIDARIDAD ED THOMAS, A.C., whether legal, accounting, tax, labor, or otherwise.

#### **5. Data Privacy Officer.**

We authorize a Data Privacy Officer to be responsible for personal data, who will respond to any request made by you, for the exercise of the rights referred to in the Federal Law on the Protection of Personal Data in Possession of Individuals (access, problem-solving, cancellation or opposition, as well as limits on the use or methods of sharing the data and withdrawal of consent): Francisco Javier Arjona Barbosa, who is at your service at the offices of SOLIDARIDAD ED THOMAS, A.C., (SETAC), located in Aldanaca #178 Int. 4 A Col. Versalles Puerto Vallarta, Jalisco, with office hours from 10:00 a.m. to 6:00 p.m., Monday through Friday, at the following phone number and email address:

Phone: 332-216-9612

Email: [paco@setac.com.mx](mailto:paco@setac.com.mx)

#### **6. Means of exercising the rights of access, problem-solving, cancellation and opposition:**

Subject to the provisions of the Federal Law on the Protection of Datos Personal in Possession of Individuals, as of January 6, 2012, the holder by him/herself or by a duly accredited legal representative, may exercise his/her rights of access, problem-solving, cancellation and opposition, formulating a request only to the person designated as the data privacy officer in this Privacy Notice, submitting the request in writing, accompanied by an official identification and a signature from the Data Privacy Officer. We will have a maximum period of twenty days to handle your request and we will inform you about the status of it through the last email address you have provided us. If appropriate, your request will be effective within fifteen days of the date on which we received the response. The exercise of one of your rights is neither a prerequisite nor an

impediment to the exercise of another or others of your rights.

For your knowledge, each of these rights, respectively, allows you to:

1. Access your personal data under our control, as well as read this Privacy Notice under which your personal information is stored. For this purpose, we will issue simple copies, electronic documents or any other means of reproduction. The delivery of the personal data will be free of as long as you cover, if applicable, any justified expenses for the cost of reproduction in copies or other formats. This is your right free of charge, subject to your accreditation with the Data Privacy Officer. However, you make a subsequent request within in a period of less than twelve months, the costs will not be more than three days of Current Minimum Salary in the Federal District, unless there are substantial modifications to the Privacy Notice that motivate further consultations.

2. Correct any of your personal data that is inaccurate or incomplete.

3. Cancel your personal data. If the request is appropriate, personal data will be destroyed and deleted from any existing database file and any other data storage. Once this has been done, we will notify you officially.

4. Refuse at all times and for legitimate reasons the processing of your personal data.

1. Options and means to limit the use or disclosure of data and methods and procedures to revoke consent You may at any time: (a) opt to limit the use or disclosure of your personal data; or (b) revoke your consent to process your personal data, with the knowledge that any processing of personal data will be subject to the consent of its owner, except for the exceptions provided for by the Federal Law on the Protection of Personal Data in Possession of Individuals.

To exercise any of these rights you must make the respective request only through the Data Privacy Officer, as defined in this Privacy Notice and using to the procedure described in this Privacy Notice.

2. Procedure and means by which changes to this Privacy Notice will be communicated.

We reserve the right to make changes or modifications to this Privacy Notice at any moment, either for legislative, regulatory, or legal changes, internal policies, or for any other reason.

Any change made to this Privacy Notice will be incorporated into it and will be made known through our website: [www.setac.com.mx](http://www.setac.com.mx)

If you require more information, you may request it from the personal data privacy officer mentioned in this Privacy Notice either personally, by telephone or by sending an email to the address and telephone numbers that appear on it.